**[Sender Name]**

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| [Email] | [Phone] | [Address] |

**To**

**[Receiver Name]**

[Receiver Title]

[Address]

[Email]

[Date]

To whom it may concern:

I'm pleased to write this letter of recommendation for Keaton Woodward. They worked as a substitute teacher for Cardinal School between June 20XX and January 20XX. I can attest to the fact they have all the requisite qualities to teach, including communication, empathy, patience and collaboration. They have the experience required to help students succeed academically.

Keaton Woodward is a good fit for St. Nick University because I've seen them personally tutor a group of students that had issues doing well in their quizzes to the point the students got perfect scores, which means they're great at conveying the educational material and are patient with children. They've taught students from 10 to 15 years old in math, English and history, and it's clear they have the thorough knowledge it takes to teach effectively.

I recommend Keaton Woodward without hesitation for employment at St. Nick University. They've shown themselves to be an amazing teacher who's always challenging themselves and the students they teach to be better. Their relationships with their fellow teachers and students show a form of respect that challenges them to continue growing.

Please feel free to contact me if you have further questions. You can contact me at aprosser@cardinalschool.com or 813-555-3213.

Thank you for your consideration,

Alanis Prosser

Principal

Cardinal School